

SCHOOL FOR YOUNG CHILDREN
First Unitarian Universalist Church
93 W. Weisheimer Rd.
Columbus, Ohio 43214

2023-2024 WITHDRAWAL/REFUND POLICY

I. REGISTRATION FEE

\$60.00 per family. Non-refundable. No exceptions.

II. CONTRACT

Once read and approved, your tuition contract remains in force until a replacement is found and/or the SYC Committee votes to release you from your contract. Class openings will be filled in the order in which *written withdrawal requests* are received.

III. DEPOSIT

Amount - \$220.00 for 2-day-per-week classes (2's); \$218.00 for 2-day-per-week classes (3s & 4s); \$317.00 for 3-day-per-week classes; \$386.00 for 4-day-per-week class.

The deposit is applied toward yearly tuition. Prior to the beginning of school, portions of the deposit *may* be refundable, depending upon withdrawal circumstances. See Withdrawal Policy below. **After July 14, 2023 the deposit is NOT refundable.**

IV. WITHDRAWAL POLICY

All withdrawal requests must be submitted *in writing* to the SYC Committee.

For withdrawal requests received on or before May 5, 2023: If your child's place in class is filled, you will be released from your contract and will receive an 80% refund of your deposit.

For withdrawal requests received on or before July 14, 2023: 1) If your child's spot is filled by the first day of school, 50% of the deposit will be refunded and you will be released from the contract; 2) If your spot is NOT filled before the start of school, your contract will remain in force until the spot is filled. Your deposit will not be refunded.

For withdrawal requests received after July 14, 2023: Your tuition contract will remain in force until the spot is filled. The tuition deposit will not be refunded, and a \$40.00 withdrawal processing fee will be assessed before any tuition refunds are made.